

# **Camp Alexander**

## **CONTRACT AGREEMENT**

Violation of any Rules and Regulations will cause the forfeiture of your deposit,  
and immediate termination of your event!

**Camp Alexander is Drug and Alcohol Free**

Permission is granted to: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

FOR THE USE of the \_\_\_\_\_

On the **Camp Alexander** grounds on the following date(s): \_\_\_\_\_

From: \_\_\_\_\_ a.m. /p.m. to: \_\_\_\_\_ a.m. /p.m.

### **RENTAL FEES**

Head Quarters-\$85

Ed. Center-\$275 up to twelve hours; \$175 for up to four hours

Meetings-\$30 per hour under four hours

Camp Grounds-\$100

Old 50 Grounds-\$50 (Certificate of Insurance Needed)

**Initial User fee \$100**

### **DEPOSITS (INCLUDING KEY DEPOSIT)**

Head Quarters-\$155 Ed. Center-\$350 Camp Grounds-\$235

Meetings-\$130 Old 50 Grounds-\$150

## **CAMP ALEXANDER BOARD RULES AND REGULATIONS**

(Please initial to state you have read and understand the Rules and Regulations)

- \_\_\_\_\_ 1. Use of the buildings and grounds is confined to the **stated times** on this contract
- \_\_\_\_\_ 2. **Persons signing** the contract for use of any part of the grounds shall be **responsible for all persons** entering the buildings or grounds whether or not they are a member of the group. Exception shall be made when permission has been granted to other groups to use some other part of the buildings or grounds and other groups must enter by the same set of entry ways. In such cases all groups will be informed.
- \_\_\_\_\_ 3. The consumption of **illegal substances and alcoholic beverages is strictly prohibited** as are disorderly conduct and the use of fireworks on all areas of Camp Alexander's buildings and grounds.
- \_\_\_\_\_ 4. The use of **firearms** is strictly prohibited without written consent by Camp Alexander board chairman.
- \_\_\_\_\_ 5. **Swimming** on premises is **prohibited**. If you **Fish** at Camp Alexander you must catch and then release.
- \_\_\_\_\_ 6. Fires are to be built only in designated areas.
- \_\_\_\_\_ 7. Care must be exercised in the use of all Camp equipment or property. **Damage or loss** will require **reimbursement** to Camp Alexander above the rental and deposit fee, if it was caused by carelessness or anything other than natural wear and tear.
- \_\_\_\_\_ 8. **The buildings and surrounding property must be cleaned and in original condition by 7:00 am of the day** following contract termination.
- \_\_\_\_\_ 9. **Lock up** and secure premises and return the keys to the Camp Director or designated alternate by **5:00 pm the next business day**. If Camp premises are used on a weekend, keys are to be returned the following business day.

- \_\_\_\_\_ 10. It is understood and agreed by the parties hereto that the **Camp Alexander Board shall not be liable to the persons signing the contract or anyone else for damages or injuries arising out of the use of the Camp Alexander grounds, and property** herein contracted for, either by the signers of the contract or any persons using said property at the invitation of the signers of the contract or by reason of the sponsorship of any special event by the signers of the contract.
- \_\_\_\_\_ 11. A **completed check-out and clean up sheet must be returned** with the keys following an on-site inspection by Camp staff before deposits are returned.
- \_\_\_\_\_ 12. **Cancellation** must take place **30 days prior** to the rental date in order to receive a refund.
- \_\_\_\_\_ 13. **Full payment of deposits, rent and Initial User fees** must be paid upon signing this agreement and at least 7 days prior to use.
- \_\_\_\_\_ 14. Check out sheet signed and **copy** given to **renter a long with a copy of the clean up check sheet.**
- \_\_\_\_\_ 15. **Violation of any Rules and Regulations will cause the forfeiture of your deposit and immediate termination of your event!**

We, the undersigned agree to pay for all loss and/or damage and breakage due to carelessness or to causes other than natural wear and tear. We have read and understand the rules and regulations of the Camp Alexander Board governing the use of the Camp facilities as stated above and agree to abide by them.

Date: \_\_\_\_\_ Signed: \_\_\_\_\_ Phone: \_\_\_\_\_

FIRST TIME RENTERS INFORMATION:

Reference 1: Name: \_\_\_\_\_ Reference 2: Name: \_\_\_\_\_  
 Address: \_\_\_\_\_ Address: \_\_\_\_\_  
 \_\_\_\_\_  
 Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Place of Employment: \_\_\_\_\_

Employer's Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

**Other Information or Notes:**

**Camp Alexander Contact information:**

- **Camp Alexander:** (620) 342-1386
- **Board Chair Person:** Kay Calvert
- **Camp Maintenance Supervisor:** Brian McCracken

CAMP ALEXANDER STAFF  
 HELPING COMPLETE THIS FORM

BY \_\_\_\_\_