

Camp Alexander

CONTRACT AGREEMENT

Violation of any Rules and Regulations will cause the forfeiture of your deposit
And immediate termination of your event!
Camp Alexander is Drug and Alcohol Free

Permission is granted to: _____

Address: _____

Phone: _____

FOR THE USE of the _____

On the **Camp Alexander** grounds on the following date(s): _____

From: _____ a.m. /p.m. to: _____ a.m. /p.m.

RENTAL FEES

Head Quarters-\$75

Ed. Center-\$250 up to twelve hours \$150 for up to four hours

Meetings-\$25 per hour under four hours

Camp Grounds-\$50

Old 50 Grounds-\$25 (Certificate of Insurance Needed)

Initial User fee \$100

DEPOSITS (INCLUDING KEY DEPOSIT)

Head Quarters-\$125 Ed. Center-\$300 Camp Grounds-\$125

Meetings-\$125 Old 50 Grounds-\$125

CAMP ALEXANDER BOARD RULES AND REGULATIONS

(Please initial to state you have read and understand the Rules and Regulations)

- _____ 1. Use of the buildings and grounds is confined to the **stated times** on this contract
- _____ 2. **Persons signing** the contract for use of any part of the grounds shall be **responsible for all persons** entering the buildings or grounds whether or not they are a member of the group. Exception shall be made when permission has been granted to other groups to use some other part of the buildings or grounds and other groups must enter by the same set of entry ways. In such cases all groups will be informed.
- _____ 3. The consumption of **illegal substances and alcoholic beverages is strictly prohibited** as are disorderly conduct and the use of fireworks on all areas of Camp Alexander's buildings and grounds.
- _____ 4. The use of unauthorized **firearms** and/or non-camp sponsored shooting is strictly **prohibited**.
- _____ 5. **Swimming** on premises is **prohibited**.
- _____ 6. Fires are to be built only in designated areas.
- _____ 7. Care must be exercised in the use of all Camp equipment or property. **Damage or loss** will require **reimbursement** to Camp Alexander above the rental and deposit fee, if it was caused by carelessness or anything other than natural wear and tear.
- _____ 8. **The buildings and surrounding property must be cleaned and in original condition by 7:00 am of the day** following contract termination.
- _____ 9. **Lock up** and secure premises and return the keys to the Camp Director or designated alternate by **5:00 pm the next business day**. If Camp premises are used on a weekend, keys are to be returned the following business day.

- _____ 10. It is understood and agreed by the parties hereto that the **Camp Alexander Board shall not be liable to the persons signing the contract or anyone else for damages or injuries arising out of the use of the Camp Alexander grounds, and property** herein contracted for, either by the signers of the contract or any persons using said property at the invitation of the signers of the contract or by reason of the sponsorship of any special event by the signers of the contract.
- _____ 11. A **completed check-out and clean up sheet must be returned** with the keys following an on-site inspection by Camp staff before deposits are returned.
- _____ 12. **Cancellation** must take place **30 days prior** to the rental date in order to receive a refund.
- _____ 13. **Full payment of deposits, rent and Initial User fees** must be received **upon pick up of keys.**
- _____ 14. Check out sheet signed and **copy** given to **renter a long with a copy of the clean up check sheet.**
- _____ 15. **Violation of any Rules and Regulations will cause the forfeiture of your deposit and immediate termination of your event!**

We, the undersigned agree to pay for all loss and/or damage and breakage due to carelessness or to causes other than natural wear and tear. We have read and understand the rules and regulations of the Camp Alexander Board governing the use of the Camp facilities as stated above and agree to abide by them.

Date: _____ Signed: _____ Phone: _____

FIRST TIME RENTERS INFORMATION:

Reference 1: Name: _____ Reference 2: Name: _____
 Address: _____ Address: _____
 Phone: _____ Phone: _____

Place of Employment: _____
 Employer's Name: _____ Phone Number: _____

Other Information or Notes:

Camp Alexander Contact information:

- **Camp Alexander:** (620) 342-1386 or 343-5595
- **Director:** (620) 481-9311
- **Camp Maintenance Supervisor:** (620) 343-3703

CAMP ALEXANDER STAFF
 HELPING COMPLETE THIS FORM

BY _____